



**Committee:** COUNCIL BUSINESS COMMITTEE

**Date:** THURSDAY, 25 JUNE 2015

**Venue:** MORECAMBE TOWN HALL

**Time:** 6.00 P.M.

## A G E N D A

1. **Apologies for Absence**

2. **Appointment of Vice-Chairman**

To appoint a Vice-Chairman for the duration of the 2015/16 municipal year.

3. **Minutes**

Minutes of meeting held on 25 March 2015 (previously circulated).

4. **Items of Urgent Business Authorised by the Chairman**

5. **Declarations of Interest**

To receive declarations by Members of interests in respect of items on this Agenda.

Members are reminded that, in accordance with the Localism Act 2011, they are required to declare any disclosable pecuniary interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting).

Whilst not a legal requirement, in accordance with Council Procedure Rule 10 and in the interests of clarity and transparency, Members should declare any disclosable pecuniary interests which they have already declared in the Register, at this point in the meeting.

In accordance with Part B Section 2 of the Code Of Conduct, Members are required to declare the existence and nature of any other interests as defined in paragraphs 8(1) or 9(2) of the Code of Conduct.

6. **Consultation on the Draft Highways and Transport Masterplan for Lancaster District**

Report of the Chief Officer (Regeneration and Planning) to follow.

7. **Request For Change of Cabinet Meeting Date** (Pages 1 - 2)

Report of the Chief Officer (Governance).

8. **Appointments to Committees and Changes to Membership**

## **ADMINISTRATIVE ARRANGEMENTS**

### **(i) Membership**

Councillors Janet Hall (Chairman), Sam Armstrong, Eileen Blamire, Tracy Brown, Joan Jackson, Roger Mace and Andrew Warriner

### **(ii) Substitute Membership**

Councillors Susie Charles (Substitute), Terrie Metcalfe (Substitute), Susan Sykes (Substitute) and David Whitaker (Substitute)

### **(iii) Queries regarding this Agenda**

Please contact Peter Baines, Democratic Services - 01524 582074 or email [pbaines@lancaster.gov.uk](mailto:pbaines@lancaster.gov.uk).

### **(iv) Changes to Membership, substitutions or apologies**

Please contact Members' Secretary, telephone 582170, or alternatively email [memberservices@lancaster.gov.uk](mailto:memberservices@lancaster.gov.uk).

MARK CULLINAN,  
CHIEF EXECUTIVE,  
TOWN HALL,  
DALTON SQUARE,  
LANCASTER LA1 1PJ

Published on Tuesday 16<sup>th</sup> June 2015.

**COUNCIL BUSINESS COMMITTEE****Request for Change of Cabinet Meeting Date****25 June 2015****Report of Chief Officer (Governance)****PURPOSE OF REPORT**

To determine a request for the Cabinet meeting currently scheduled for Tuesday 28<sup>th</sup> July 2015 to be moved to Tuesday 4<sup>th</sup> August.

**This report is public**

**RECOMMENDATION**

**That members give consideration to Councillor Blamire's request to change the date of the Cabinet meeting currently scheduled for Tuesday 28<sup>th</sup> July 2015 to Tuesday 4<sup>th</sup> August 2015.**

**1.0 Introduction**

1.1 The Cabinet Procedure Rules provide for Cabinet to meet on a monthly basis and at times to be agreed by the Leader, to be confirmed by Full Council on an annual basis. Council confirmed the timetable of meetings for 2015/16 at its meeting of 17<sup>th</sup> December 2014.

**2.0 Proposal Details**

2.1 Subsequently, Councillor Blamire, Leader of the Council and Cabinet Chairman, has requested that the Cabinet meeting scheduled for Tuesday 28<sup>th</sup> July 2015 be moved to Tuesday 4<sup>th</sup> August 2015. This is in order to facilitate her attendance, as Councillor Blamire is away on 28<sup>th</sup> July.

**3.0 Conclusion**

3.1 The consideration of timetabling issues on behalf of full Council falls within the terms of reference of this Committee.

**CONCLUSION OF IMPACT ASSESSMENT**

(including Health & Safety, Equality & Diversity, Human Rights, Community Safety, Sustainability and Rural Proofing)

None.

**LEGAL IMPLICATIONS**

There are no legal implications as a result of this report.

**FINANCIAL IMPLICATIONS**

There are no financial implications as a result of this report.

**OTHER RESOURCE IMPLICATIONS**

**Human Resources:**

None.

**Information Services:**

None.

**Property:**

None.

**Open Spaces:**

None.

**SECTION 151 OFFICER'S COMMENTS**

The Section 151 Officer has been consulted and has no further comments.

**MONITORING OFFICER'S COMMENTS**

The Monitoring Officer has been consulted and has no further comments.

**BACKGROUND PAPERS**

None.

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